	THE NORTHCAP UNIVERSITY	REVIEW DATE :
NORTHCAP UNIVERSITY (logo)	**Inter-Office Memo**	SHEET 1 OF 1

From: Dean-Academic Affairs

To: Student Notice Boards/Website/LMS
Cc: Hon'ble GB, PC, VC, Academic Advisor,
Registrar, All DOSs/HODs, COE, COR, ERP Cell,
Secretarial

Date: 6 July 2023   **DEAN/IOM/020/2023**

NOTIFICATION REGARDING RE-APPEAR STUDENTS

This is to inform all the students of The NorthCap University (NCU) that certain amendments in the rules have been approved by the competent authority at NCU regarding students **re-appearing** in Detained/Failed courses under "Regular" and "Supplementary" modes in subsequent semesters.
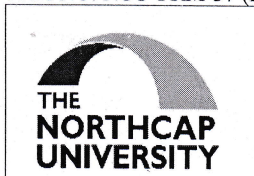
The amendments are applicable from Academic Year 2023-24 onward to students of all the batches.

   i. A student is allowed to opt for MOOC course(s) on approved online platforms, duly approved by the School/Department as per the university guidelines, to re-appear in detained/failed course(s).

   ii. A student, opting to re-appear in detained/failed course(s) under "**Regular Mode**" through the on-campus course(s), requires paying **a nominal fee** of ₹ 4,000/- **per course** to cater for teaching & examination-related costs.

   iii. A student, opting to re-appear in failed course(s) under **"Supplementary Mode"** through the on-campus course(s), requires paying **a nominal fee** of ₹ 2,000/- **per course** to cater for examination and other operational costs.

   iv. **Teaching-learning requirements** under "Regular Mode" and "Supplementary Mode" will remain unchanged and can be seen in **Annexure#1**.

Note:

   I. The **above-mentioned fee** will be **charged only after the confirmation of semester registration by the Dean's Office** and must be submitted within one week of the finalization of re-appear data, failing which the registration in re-appear course(s) will stand cancelled.

   II. The above-mentioned fee is applicable **only for the regular semester (excluding the summer semester).**

Prof. Manoj Kumar Gopaliya

Dean-Academic Affairs

	THE NORTHCAP UNIVERSITY	REVIEW DATE :
THE NORTHCAP UNIVERSITY	**Inter-Office Memo**	SHEET 1 OF 1

<u>Annexure#1</u>

<u>Regular Mode:</u>

- A student registering re-appear course(s) under regular mode will require attending regular classes of this course(s) with junior batches as per the availability of timetable. A minimum of 70% attendance requirement will be applicable to this re-appear course(s).

- In case of clashing of re-appear course(s) timetable with course(s) of regular semester, a student will have to drop one or more course(s) of regular semester.

- If no free slots are available during regular duration of the programme, a student will have to register and attend classes of re-appear course(s) after the completion of the programme, but within the maximum duration allowed for the programme.

- The University will not be responsible for providing free slots in such cases.

- Under this mode, a student will require to earn marks under all evaluation heads of the re-appear course(s).

<u>Supplementary Mode:</u>

- A student is allowed to register re-appear course(s) under supplementary mode as and when the course(s) is offered, but within the maximum period of completion of the programme.

- Under this mode, a student will require to appear in Minor and Major Tests of re-appear course(s) to pass. Marks under all other heads will remain unchanged.