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|  | <u>INTER OFFICE MEMO</u> | Review Date: |
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From: Controller of Examinations

To: STUDENT NOTICE BOARD
 CC: Registrar, Dy. Dean(A), Dean Office, Dy. Dean (Exam), COR, All HODs & Website

26 May 2023

COLLECTION OF FINAL DETAILED GRADE SHEET (DGS) MAJOR TEST DEC 2022 & JAN 2023 OF ALL STUDENTS OF ALL SCHOOLS (SOET, SOM & LS AND SOL) INCLUDING PRE-PH.D SCHOLARS

- Final DGS of Major Test – Dec 2022 & Jan 2023 of all Students of all Schools (SOET, SOM & LS and SOL) including Pre-Ph.D Scholars have been handed over to COR (Room No.39, Ground Floor) for record keeping and further collected by the Departmental Representatives for distribution to the students.
- The DGS were collected by Department office / Lab representatives and all students can collect the same from their respective Department from **26 May 2023 onwards.**
- DGS not collected from the Department Lab / office within one month of issue of this Notice would be returned to COR (Room No.39, Ground Floor) from where they can be collected by students directly.
- Final printing has been done after adequate notice was given for corrections, when the provisional DGS was issued, any corrections hereinafter shall be done only on payment of prescribed fee.
- Final DGS can be collected from the below mentioned Rooms / Labs:-

| S.No | Branch | Contact Person | Place of Issue/ Room No. |
|------|--|--|-----------------------------|
| 1 | CSE (BCA, BTECH & MTECH) | Mr. Vijay Budakoti (9267998778) (vijaybudakoti@ncuindia.edu) & Mr. Vijay Pratap Singh (8527637491) (vijaypsingh@ncuindia.edu) | 124 |
| 2 | MDE (BTECH & MTECH) | Mr. Sumit Bhatt (9810499049) (sumitbhat@ncuindia.edu) | 223 |
| 3 | SOM (All BBA, B.Com, BA(Eco), BA(Psy), BA(Eng) & MBA) | Mr. Dheeraj Singh (9837849305) (dheerajsingh@ncuindia.edu) & Mr. Vikash Kumar (9654902032) (vikashkumar@ncuindia.edu) | N-201 (New Building) |
| 4 | SOL (BBA LL.B (Hons) & LL.M) | Mr. Piyush Parashar (9990327371) (piyushparashar@ncuindia.edu) | 321 |
| 5 | APPLIED SCIENCES (B.Sc(M), B.Sc(P), B.Sc(Chem), B.Sc-DS) | Mr. Sushil Verma (9716905307) (sushilkumar@ncuindia.edu) | Physics Lab |
| 6 | All Pre Ph.D | Ms. Gauri Chadha (9891705325) (gaurichadha@ncuindia.edu) | 11 |



Controller of Examinations

Date of Expiry of Notice: N/A

(as this information is necessary for all students throughout the program and thereafter)